



**Cor Jesu College**  
**Institutional Affairs Office**  
 Sacred Heart Ave., Digos City, Philippines  
 Tel. No. (082) 553-2433 local 145 \* Fax 082 553-2333

<b>Month</b>	<b>Activities</b>	<b>Unit/Department</b>
<b>JUNE</b>		
2-3	Induction Program for New Employees	<b>HR</b>
2,3,4,5	Freshmen, Transferees and Parents' Orientation DBA (June 2)/ TED (June 3) AHSD & CSD(June 4)/ ETD(June 5)	<b>DSSC</b>
2-5	Freshmen & Transferees Orientation / Parents	<b>College</b>
2-6	Start of classes for Socialized College and Sunday College Respectively	<b>SSD</b>
6	Parents' Orientation(First year and New Students & Transferees )	<b>BED</b>
7	Holy Spirit Mass /General Assembly	<b>DSSC</b>
	Holy Spirit Mass / General Assembly	
	BLIS Orientation for Freshmen and Transferees	<b>ASD</b>
8	Official Start of classes General academic assembly	<b>DSSC</b>
	Classes Start	<b>BED</b>
	Classroom Orientation (Adviser)	<b>BED</b>
	Handbook Orientation (Subject Teachers)	<b>BED</b>
	Classes start	<b>College</b>
	Meeting w/ the Health & Wellness Committee	<b>HR</b>
9	Students Services Orientation ( Student Activity Coordinator/Prefect of Discipline)	<b>BED</b>
	Subject Orientation ( Subject Teachers)	<b>BED</b>
11	Holy Spirit Mass	<b>DSSC</b>
	Flag Display	<b>BED</b>
	Homeroom: Election of Class Officers & Representatives(1 <sup>st</sup> & 4 <sup>th</sup> year )	<b>BED</b>
	Election of First year HSSSG Officers	<b>BED</b>
	Holy Spirit- BED	<b>SHFM</b>
12	INDEPENDENCE Day( pursuant to Presidential Proclamation No. 459; RA 4166 )	<b>BED</b>
	Independence Day	<b>SHFM</b>

13	General Assembly for ACCO Members	<b>DSSC</b>
15	General Assembly Meeting	<b>DSSC</b>
	CEM Diagnostic Test (Pre-Test)	<b>BED</b>
17	Holy Spirit Mass (College dept.)	<b>SHFM</b>
17-25	CJC Novena –Fiesta	<b>SHFM</b>
19	Club Selling: Elementary Jose Rizal's 151 <sup>st</sup> Birthday	<b>BED</b>
	Orientation on Ranking & Promotion Guidelines	<b>HR</b>
	Academic Assembly	<b>CSD</b>
	DBA General Academic Assembly ( JPIA, JAAT,JEBA, AHRMS )	<b>DBA</b>
20-21	Institutional Journalism Seminar-Workshop	<b>BED</b>
22-23	Club-Selling: High School Organizational of Academic and Non-Academic Clubs(PM)	<b>BED</b>
22-,26	Inter-Club and Organizational Exhibit and Competition Membership Drive/ Feast of the Sacred Heart	<b>DSSC</b>
25	Procession	<b>BED</b>
26	Feast of the Sacred Heart of Jesus	<b>BED</b>
	JPIA Tutorial Session	<b>DBA</b>
	Launching of the Health & Wellness Program & Welcome Treat : Acquaintance Party	<b>HR</b>
	CJC Fiesta	<b>SHFM</b>
29	Office Staff Meeting Evaluation of the 2 activities recently conducted	<b>HR</b>
30	Acquaintance Party	<b>BED</b>
June –March 2016	Criminology Formation Program (Friday Only)	<b>ASD</b>

## JULY

1	Araw ng Davao del Sur (pursuant to RA. 6380)	
3	First Friday Mass	<b>SHFM</b>
	Launching of the Nutrition Month	<b>BED</b>
	Academic Assembly-ASD Programs	<b>ASD</b>
4-5	1 <sup>st</sup> Quarter Examination	<b>SSD</b>
6	Flag Ceremony Fr. Coindre Building (c/o HR )	<b>HR</b>
8-9	First Quarter Examination	<b>College</b>
10	General assembly	<b>DSSC</b>
10	Fiesta : Grade 6-St.Ma. Gortti Grade 5-St. Benedict	<b>BED</b>
	Small Faith Sharing (Psychology Program )	<b>ASD</b>
	Health & Wellness Activity	<b>HR</b>
10 -11	Mini -Olympics	<b>ETD</b>
11-12	Religious Organization Workshop-Overnight	<b>SHFM</b>
11	Team Building	<b>DSSC</b>
	First PTEA Assembly	<b>BED</b>
	JAPIA-JAAT Acquaintance	<b>DBA</b>
11-17	Accountancy Week Celebration	
	Motorcade (Monday)	
	Online Tax Filing Orientation (Wednesday)	
	JAPIA Day (Friday )	
12	Acquaintance Party	<b>SSD</b>
13	Submission of Test Drafts	<b>BED</b>

13-16	R.S 5 Recollection	<b>SHFM</b>
13-19	Library & Edtech Orientation for Freshmen and Transferees	<b>ASD</b>
17,24 & 31	Tutorial Classes	<b>ETD</b>
17-23	National Disability Prevention and Rehabilitation week	<b>BED</b>
<b>19</b>	<b>Eidul-Fitr</b>	
	<b>RS Recollection for Sunday College</b>	<b>DSSC</b>
20,21,22,23,24	RS 5 Recollection	<b>DSSC</b>
20-24	R.S 5 Recollection	<b>SHFM</b>
20-24	6 <sup>th</sup> Business Administration Week	<b>DBA</b>
	Launching (Monday)	<b>DBA</b>
	Culmination (Friday)	<b>DBA</b>
(date not fixed)	JPMAP National Convention	<b>DBA</b>
(date not fixed)	HRM 1 <sup>st</sup> year Food Carving	<b>DBA</b>
(date not fixed)	HRM 1 <sup>st</sup> year Food Handling Haccp Seminar	<b>DBA</b>
22	Session on legal procedures in conducting investigation	<b>HR</b>
22-24	First Monthly Examination	<b>BED</b>
	CSD Mini Olympics	<b>CSD</b>
24	First Aid Training for Teachers	<b>BED</b>
	Scd Bonding Day	<b>CSD</b>
	PMAS Orientation College	<b>HR</b>
24,25,26	Student Leadership Conference	<b>DSSC</b>
25-29	National Youth ,Science and Technology Summer Camp at Iloilo City	<b>BED</b>
27	HR Staff Meeting	<b>HR</b>
27-31	R.S 3 Recollection	<b>SHFM</b>
29	Culmination of Nutrition Month	<b>BED</b>
30	Grade III-St. Cecilia Recollection	<b>DSSC</b>
	Fiesta : Grade VII-Sts. Joachim and Anne Grade IV- St. Ignatius	<b>BED</b>
30	Grade III-St. Cecelia Recollection	<b>SHFM</b>
31	Grade III-Holy Guardian Angels Recollection	<b>DSSC</b>
31	Grade III- Holy Guardian Angels Recollection	<b>SHFM</b>
	Health & Wellness Activity	<b>HR</b>
July - October	Psychology : Review Implementation- Twice a Month	<b>ASD</b>
<b>AUGUST</b>		
1	Freshmen and Seniors day	<b>BED</b>
	Grade III- Parent's Recollection	<b>SHFM</b>
3	Flag Ceremony Fr.Coindre Building (c/o ICT Alumni )	<b>HR</b>
3	Launching of Buwan ng Wika Fiesta : Grade VIII-St. Clare of Assisi Grade X-St. Augustine Grade VII-St.John Mary Vianney Grade X-St.Bernard Grade X-St.Monica Kinder II-St. Rose of Lima	<b>BED</b>
7	First Friday Mass	<b>SHFM</b>
3-7	R.S 3 Recollection	<b>SHFM</b>

6-8	6 <sup>th</sup> young Leadership Conference(Provincial )	<b>BED</b>
7	Federalism Symposium	<b>DSSC</b>
	Formation Session on Compassion & Stewardship for Employees	<b>HR</b>
	JPIA Tutorial Session	<b>DBA</b>
	First Friday Mass (in Filipino) 2 <sup>nd</sup> MLC/SLC Elimination Round	<b>BED</b>
8	NFJPIA-RXIC Team Building	
8-9	Midterm Examination	<b>DSSC</b>
9	Grade III-First Communion Mass	<b>BED</b>
7,21 & 28	Tutorial Classes	<b>ETD</b>
10	Submission of Test Drafts	<b>BED</b>
<b>10-14</b>	<b>ACCOLympics/Larong Pinoy(August 14) Midterm Examination</b>	<b>DSSC College</b>
8-9	Midterm Examination	<b>SSD</b>
14	Health & Wellness Activity	<b>HR</b>
	Financial Management Session	
15	Inter-Club Tree Planting Activity	<b>DSSC</b>
	Tree Growing Activity (Graduating Students) Sophomore and Juniors' Day	<b>BED</b>
16-17	Deadline of Submission of Midterm Grades	<b>SSD</b>
17-21	Deadline for Submission of Grades	<b>College</b>
	RS 3 Recollection MMC-Vesperas /Procession	<b>SHFM</b>
18-20	First Periodical Examination	<b>BED</b>
21	Ninoy Aquino Day (Holiday)	
	Junior and Sophomores' Day	<b>BED</b>
22	Feast of Mary Mediatrix	<b>BED</b>
	NFJPIA RXIC Project Launching	<b>DBA</b>
22-23	Sportsfests	<b>SSD</b>
24	Career Guidance ( Campus Tour)	<b>BED</b>
24-28	R.S 1 Recollection	<b>SHFM</b>
25	Orientation /Dry Run of the NCAE	<b>BED</b>
26	NCAE for K-12 Grade 9	<b>BED</b>
27	Kulminasyon ng Buwan ng Wika	<b>BED</b>
28	Health & Wellness Activity	<b>HR</b>
	Formation Session on Compassion & Stewardship for Employees	<b>HR</b>
29	Freshmen and Seniors' Day	<b>BED</b>
30	National Heroes' Day	<b>BED</b>
	Buwan ng Wika Culmination	<b>SSD</b>
	NFJPIA- RXIC Sports Festival	<b>DBA</b>
31	Staff Meeting	<b>HR</b>
	National Heroes Day ( Holiday )	<b>SHFM</b>
(date not fixed)	Marketing Wars: Inter-School Contest in Davao del Sur (Host)	<b>DBA</b>
(date not fixed)	Marketing Wars	<b>DBA</b>
(date not fixed)	COMEPP Mindanao Convention ( Host)	<b>DBA</b>
August to October	Community Engagement ( First Semester )	<b>ASD</b>

## SEPTEMBER

1	Science Symposium	<b>BED</b>
1-4	R.S 1 Class Recollection	<b>SHFM</b>
4	First Friday Mass	<b>SHFM</b>
	Launching of Math-Science Club Month	<b>BED</b>
4,11,18	Tutorial Activity	<b>ETD</b>
4-6	National Science Club Summit (tentative)	<b>BED</b>
5-6	3 <sup>rd</sup> Quarter Examination	<b>SSD</b>
5	Fiesta : Grade VIII – San Lorenzo Ruiz	<b>BED</b>
7	Flag Ceremony Fr. Coindre Building (c/o SHFM )	<b>HR</b>
	Submission of Test Drafts	<b>BED</b>
8	Araw ng Digos ( <i>Pursuant to RA 8798</i> )(Holiday)	<b>HR</b>
9-10	Psych Feud	<b>ASD</b>
11	Health and Wellness Activity	<b>HR</b>
	JPIA Tutorial Session	<b>DBA</b>
	First Grading Convocation Parents-Teachers Conference	<b>BED</b>
13	Com Arts Fest(SSD)	<b>DSSC</b>
	Com Arts Fest	<b>SSCD</b>
14-16	Second Monthly Examination	<b>BED</b>
14-17	R.S 1 Recollection	<b>DSSC</b>
15	Formation Session on compassion & Stewardship for Employees	<b>HR</b>
16	CJC Vocation Festival	<b>SHFM</b>
16-17	Third Quarter Examination	<b>College</b>
17-19	5 <sup>th</sup> Science and Technology Camp (Provincial)	<b>BED</b>
18	Financial Management /Office Ergonomics	<b>HR</b>
	Developer’s Connect (Academic Leadership Program )	<b>CSD</b>
20	NFJPIA-RXIC Mid-Year Regional Convention	<b>DBA</b>
21	Office Staff Meeting	<b>HR</b>
<b>21-24</b>	<b>R.S. 1 Recollection</b>	<b>SHFM</b>
<b>22-25</b>	<b>College Intramurals</b>	<b>DSSC</b>
23	Holiday Idul- Adha	<b>HR</b>
24-25	Preliminary Visit (BSA & BSHRM)	<b>DBA</b>
25	Research Forum for Faculty	<b>CSDR</b>
(date not fixed)	Finance Competition	<b>DBA</b>
(date not fixed)	HRM 4 <sup>TH</sup> year Cake Décor Seminar	<b>DBA</b>
25	Eidul Adha ( <i>Pursuant to RA 9849</i> ) (Holiday)	
	Formation session on compassion & Stewardship for Employees	<b>HR</b>
26	BLIS Community Engagement	<b>ASD</b>
	Feedbacking Session with the Board Passers	<b>ASD</b>
27	Inter- Club Community	<b>DSSC</b>
28	Science Club Month Culmination	<b>BED</b>
29	BED Fiesta Bazaar	<b>BED</b>
30	CJC Foundation Day Service Awarding	<b>HR</b>
<b>October</b>		
2	Launching of Rosary Month First Friday Mass	<b>BED</b>
	Small Faith:ASD Week	<b>ASD</b>

	JPIA Tutorial Session	<b>DBA</b>
2	Formation session on Compassion & Stewardship for Employees	<b>HR</b>
2,9	Tutorial Classes	<b>ETD</b>
3	Recollection: Grade 4-St.Paul Miki	<b>BED</b>
5	Recollection: Grade 4-St.Paul Miki	<b>DSSC</b>
3-4	Graduate School PAASCU	<b>IAO</b>
5	World Teachers Day	<b>BED</b>
5	Flag Ceremony Fr. Coindre Building (c/o SSC)	<b>HR</b>
5-9	Criminology Week	<b>ASD</b>
6	Recollection : Grade IV St. Scholastica	<b>SHFM</b>
6	Formation session on Compassion & Stewardship for Employees	<b>HR</b>
7	Recollection : Grade V St. Ignatius	<b>SHFM</b>
8	Recollection : Grade V St. St. Benedict	<b>BED</b>
8	Recollection : Grade V St. St. Benedict	<b>SHFM</b>
9	Recollection : Grade VII St. Joachim & Anne	<b>SHFM</b>
	Culmination	<b>ASD</b>
	Health & Wellness Activity	<b>HR</b>
	Formation session on Compassion & Stewardship for Employees	<b>HR</b>
10	Fiesta: Grade II-St. Therese Grade III-Holy Guardian Angels Grade IX-St. Francis of Assisi Grade IX-St. Magaret Mary of Alacoque Grade VIII-St. John Paul II Grade VII-St.John XXIII	<b>BED</b>
10-11	Final Examination	<b>SSD</b>
11	Recollection : Grade 8-San Lorenzo	<b>DSSC</b>
12	Submission of Test Drafts	<b>BED</b>
	Recollection: Grade 7 – St. Dominic	<b>SHFM</b>
13	4 <sup>th</sup> & 5 <sup>th</sup> year Business Correspondence (Application Letter/Resume Writing by Division with Session on Facets of Job Interview)	<b>DSSC</b>
13	Recollection : Grade 7 – St. Lucy	<b>SHFM</b>
14	Recollection : Grade 7 – St. John Mary Vianney	<b>SHFM</b>
	Session on Succession Planning	<b>HR</b>
15	Recollection : Grade 7 – St. John XXIII	<b>SHFM</b>
16	Praise fest/Worship Marathon	<b>ETD</b>
	Smooth Interpersonal Relationship Session	<b>HR</b>
17	Grand Community Engagement	<b>DSSC</b>
	Deadline for submission of final grades	<b>SSD</b>
19-21	Second Periodical Examination	<b>BED</b>
19-23	Final Examination	<b>College</b>
20	2 <sup>ND</sup> Semester Socialized and Sunday College Enrollment Period	<b>SSD</b>
	Mindanao Leadership Congress	<b>DBA</b>
(date not fixed)	HRM 2 <sup>nd</sup> year F&B Seminar	<b>DBA</b>
(date not fixed)	HRM 2 <sup>nd</sup> year Check i-in & out Night Auditing Seminar	<b>DBA</b>
(date not fixed)	HRM 2 <sup>nd</sup> year Tourism Planning Eco-Tourism Seminar	<b>DBA</b>
(date not fixed)	HRM 4 <sup>th</sup> year Teambuilding	<b>DBA</b>

(date not fixed)	Hotel Hoping with Eventologists 101	<b>DBA</b>
(date not fixed)	Events Management Eventologists 101	<b>DBA</b>
23	United Nations' Day	<b>BED</b>
	Session on Pedagogy of Trust	<b>HR</b>
24	Semestral Evaluation and Celebration	<b>DSSC</b>
25	Vocation Club – Prison Ministry	<b>SHFM</b>
26	Fellowship Seminar Workshop	<b>DSSC</b>
	College Enrollment (2 <sup>nd</sup> semester)	<b>College</b>
26-30	2014 Intramural Activities	<b>BED</b>
28	Deadline for Submission of Final Grades	<b>College</b>
30	Culmination of Rosary Month	<b>BED/SHFM</b>
	Culmination of Children's Month	
	Health & Wellness Activity	<b>HR</b>
<b>November</b>		
1	All Saints Day	<b>SHFM</b>
2	All Souls Day	<b>SHFM</b>
3	Start of classes for Socialized and Sunday College	<b>SSCD</b>
3-6	Semestral Break	<b>BED</b>
5	Flag Ceremony	<b>HR</b>
6	First Friday Mass	<b>SHFM</b>
	Tutorial Classes	<b>ETD</b>
8	Holy Spirit Mass/Official start of classes for Sunday College	<b>SHFM</b>
	Official Start of classes for Regular College	<b>DSSC</b>
9	Submission of Grades	<b>BED</b>
	Launching of Com Arts and Speech fest	
	Submission of test drafts	
	Fiesta :Grade III-St. Cecilia	
	Classes starts	<b>College</b>
10	Recollection : Grade 8- St. Claire	<b>SHFM</b>
	Formation session on compassion & Stewardship for employees	<b>HR</b>
11	Recollection : Grade 8- San Lorenzo	<b>SHFM</b>
12	Research Forum for Students	<b>CSDR</b>
13	Second Grading Convocation(Sponsor:Grade 8,Grade 2& 3)	<b>BED</b>
	Parents –Teachers Conference	
13	Tutorial Classes	<b>ETD</b>
	Health and Wellness Activity	<b>HR</b>
	Testimonial Gathering of October 2015 CPA Board Passers	<b>DBA</b>
(date not fixed)	JPMAP National Session	<b>DBA</b>
(date not fixed)	Practicum Development	<b>DBA</b>
14	Recollection : Grade 8- San Pedro Calungsod	<b>SHFM</b>
18-20	3 <sup>rd</sup> Monthly Examination	<b>BED</b>
20	Tutorial Classes	<b>ETD</b>

20	4 <sup>th</sup> & 5 <sup>th</sup> year Business Correspondence (Application Letter/Resume Writing by Division with Session on Facets of Job Interview)	<b>DSSC</b>
	CJC Vision Mission Re-alignment/Personhood	<b>HR</b>
21	Philippine Educational Placement Test (PEPT)	<b>BED</b>
23	Recollection: Grade VIII-St. Blaise	<b>BED</b>
24-30	National Book Week Celebration	<b>ASD</b>
25-27	BSBA –FM Retreat	<b>SHFM</b>
27	Battle of Academic Wizards: Elimination rounds	<b>College</b>
	4 <sup>th</sup> & 5 <sup>th</sup> year Business Correspondence (Application Letter/Resume Writing by Division with Session on Facets of Job Interview)	
27	National Book Week Confirmation Day	<b>BED</b>
	Tutorial Classes	<b>ETD</b>
	Team Building Support Service Staff	<b>HR</b>
30	Bonifacio Day	
<b>December</b>		
1	Recollection : Grade 9 – St. Francis	<b>SHFM</b>
2	Recollection : Grade 9 – St. Thomas Aquinas	<b>SHFM</b>
3	Recollection : Grade 9-St. Margaret Mary Aloque	<b>SHFM</b>
3	Recollection : Grade 9-St. Margaret Mary Aloque	<b>BED</b>
4	First Friday Mass/ Blessing of the Advent Wreath	<b>SHFM</b>
	Peace Forum after the Mass/Culmination of Communication Arts festival	<b>DSSC</b>
5	Recollection: Grade IX-St. Bernadette	<b>BED</b>
	Flag Ceremony	<b>BED</b>
5-6	1 <sup>ST</sup> Quarter Examination (SSD)	<b>SSCD</b>
7	Submission of the test drafts	<b>DSSC</b>
8	Feast of the Immaculate Conception	<b>SHFM</b>
9	Session on CJC Vision-Mission Alignment	<b>HR</b>
<b>9-10</b>	<b>First Quarter Examination</b>	<b>College</b>
<b>9-11</b>	<b>BSA – Retreat</b>	<b>SHFM</b>
11	Human Rights' Day	<b>BED</b>
	Health and Wellness Activity	<b>HR</b>
	JPIA Tutorial Session	<b>DBA</b>
12	"Paskong Pinoy" "Share a Gift for Christmas"	<b>DSSC</b>
14	DBA Christmas Bazaar Launching	<b>DBA</b>
14-16	BSAT – Retreat	<b>SHFM</b>
15-17	Third Periodical Examination	<b>BED</b>
16	DBA Christmas Party	<b>DBA</b>
(date not fixed)	DBA Community Outreach (JPIA, JAAT, JEB, AHRMS)	<b>DBA</b>
17	Battle of Academic Wizards: Elimination Rounds /ACCO Christmas Party	<b>College</b>
	College Faculty Christmas Party	
18	Christmas Party/Christmas Institutional Mass	<b>HR</b>
	Christmas Vacation	<b>ETD</b>



	Faith Sharing Christmas Fellowship	<b>College</b>
20	BLIS Students Christmas Party	<b>BED</b>
21-31	Christmas Vacation	
<b>January 2016</b>		
2	Resumption of classes	<b>SSCD</b>
3	Christmas Vacation	<b>College</b>
4	Resumption of classes (Regular College)	<b>DSSC</b>
	Classes Resume/ Launching of RS Month/ Submission of Grades/ Submission of Test Drafts	<b>BED</b>
	Flag Ceremony	<b>HR</b>
8	Local Field Trip	<b>BED</b>
	Battle of Academic Wizards : Semi-Final Rounds	<b>College</b>
	Health and Wellness Activity	<b>HR</b>
	JPIA Tutorial Session	<b>DBA</b>
(date not fixed)	HRM 1 <sup>st</sup> year local Tourist Destination with Seminar	<b>DBA</b>
9	Br. Polycarp death Anniversary	<b>SHFM</b>
9-10	Midterm Examination (Socialized and Sunday College)	<b>DSSC</b>
11	2 <sup>nd</sup> Para Liturgy/ Fellowship Activity	<b>DSSC</b>
11-12	Retreat: IV St. Monica	<b>SHFM</b>
13-14	Retreat : IV St. Augustine	<b>SHFM</b>
15	Third Grading Convocation(sponsors:Grade VII,Grade 4& 6/Parent –Teacher Conference	<b>BED</b>
15	Financial Management Session : BED	<b>HR</b>
	ETD Conference	<b>ETD</b>
18	Planning meeting with the Health & Wellness committee	<b>HR</b>
18-20	Fourth Monthly Examination	<b>BED</b>
18-20	BSBA –HRDM/BSP/AB/BLIS Retreat	<b>SHFM</b>
21	Students' Day	<b>BED</b>
21	Province-wide research congress	<b>CSDR</b>
22	Battle of Academic Wizards : Semi-Final Rounds	<b>College</b>
	4 <sup>th</sup> and 5 <sup>th</sup> year Job preparedness Seminar-Workshop	<b>GCC</b>
	Tutorial Classes	<b>ETD</b>
	Stress Management	<b>HR</b>
22-24	Sunday College Retreat	<b>SHFM</b>
<b>25-29</b>	<b>Midterm Examination</b>	<b>College</b>
<b>25</b>	<b>Battle of the minds festival</b>	<b>DSSC</b>
	<b>Distribution of Student Clearance</b>	<b>BED</b>
25-26	Retreat ; IV St. Bernard	<b>SHFM</b>
29	R.S. – BED Culmination Day	<b>SHFM</b>
29	Tutorial Classes	<b>ETD</b>
	Small Faith : ASD Faculty	<b>ASD</b>
	Academic Leadership : Psychology	<b>ASD</b>
	Personnel day	<b>HR</b>
<b>February</b>		
1	Flag ceremony Fr. Andre Coindre (c/o RO)	<b>HR</b>

1-4	IT Festival	<b>CSD</b>
3-5	BSBA – MM Retreat	<b>SHFM</b>
4-5	Retreat: Grade 6-St.Ma.Goretti Filling of Candidacy(HSSSG/PSB)	<b>BED</b>
5	Submission of Test Drafts/ Information Technology/Arts Day/First Friday mass	<b>BED</b>
	First Friday Mass	<b>SHFM</b>
	Deadline for submission of Midterm Grades	<b>College</b>
	CJC Vision-Mision Re-Alignment/Personhood	<b>HR</b>
	4 <sup>th</sup> and 5 <sup>th</sup> year mock job interview	<b>GCC</b>
6	Math & Science Field Trip	<b>BED</b>
6-7	3 <sup>RD</sup> Quarter Examination	<b>SSCD</b>
8-10	BSIT/BSCS Retreat	<b>SHFM</b>
9-11	Achievement Test	<b>BED</b>
10	Ash Wednesday	<b>SHFM</b>
12	JPIA Tutorial Session	<b>DBA</b>
	Tutorial Classes	<b>ETD</b>
	Health & Wellness Activity	<b>HR</b>
	JS Promenade	<b>BED</b>
12-13	Students' Day	<b>DSSC</b>
13-14	CPA National Mockboard Examination	<b>DBA</b>
14	Speech fest	<b>SSCD</b>
<b>15-17</b>	<b>BSCRIM-Retreat</b>	<b>SHFM</b>
<b>16-18</b>	<b>HSSSG/PSB: Campaign Period Deadline of Students' Clearance</b>	<b>BED</b>
<b>17-18</b>	<b>Third Quarter Examination</b>	<b>College</b>
<b>18-19</b>	<b>BED PAASCU Visit</b>	<b>IAO</b>
19	<b>Miting de Avance HSSSG/PSB Elections</b>	<b>BED</b>
	Aptitude test for 2 <sup>nd</sup> year College students with Board Exam Courses	<b>GCC</b>
	Tutorial Classes	<b>ETD</b>
	Battle of Academic Wizard- Championship rounds	<b>College</b>
	CJC Vision-Mission Re-Alignment/ Personhood	<b>HR</b>
20	Parenting session for parent of graduating students with board exam courses	<b>GCC</b>
21	NFJPIA-RXIC Annual Regional Convention	<b>DBA</b>
(date not fixed)	BSBA Entrepreneurial Activity	<b>DBA</b>
(date not fixed)	JFINEX Inter-School Fest	<b>DBA</b>
(date not fixed)	HRM 1 <sup>st</sup> year Culinary Arts Food Styling 101	<b>DBA</b>
(date not fixed)	HRM 2 <sup>nd</sup> year Housekeeping Procedure Seminar	<b>DBA</b>
(date not fixed)	HRM 3 <sup>rd</sup> year Bar Management	<b>DBA</b>
(date not fixed)	HRM 2 <sup>nd</sup> year Banquet and Catering Procedure Seminar	<b>DBA</b>
(date not fixed)	HRM 3 <sup>rd</sup> year Catering Seminar	<b>DBA</b>
22	Submission of Extracurricular forms Submission of Curricular/Co-Curricular forms	<b>BED</b>
22-24	BEED Retreat	<b>SHFM</b>
24	R.S. Fellowship Day	<b>SHFM</b>

25	EDSA Anniversary	<b>SHFM</b>
25-27	BSED Retreat	<b>SHFM</b>
26	Tutorial Classes	<b>ETD</b>
	Job Fair	<b>GCC</b>
	Health & Wellness Activity	<b>HR</b>
28	Vocation Club Pilgrimage	<b>SHFM</b>
29	Diagnostic Test(Post test-Elem & High School) Davao Regional Athletic Meet Regional Schools Press Conference	<b>BED</b>
<b>MARCH</b>		
1	Submission of test drafts with TOS:Final Examination	<b>BED</b>
1	Flag Ceremony Fr. Coindre Building (c/o College Dean )	<b>HR</b>
2	National Achievement Test (Grade 10)	<b>BED</b>
4	CJC Vision-Mission Re-Alignment / Personhood	<b>HR</b>
	Small Faith Sharing (Psychology Program)	<b>ASD</b>
	First Friday Mass	<b>SHFM</b>
	JPIA Tutorial Session	<b>DBA</b>
2-4	BSHRM Retreat	<b>SHFM</b>
5-6	Final Examination	<b>SCD</b>
6	Career Assessment Conference	<b>DSSC</b>
7	Start of the Employees Annual Check -Up	<b>HR</b>
8	Language Assessment for Primary Grades( Grade 3)	<b>BED</b>
9-11	Final Examination	<b>BED</b>
10	National Achievement Test for Grade 6	<b>BED</b>
11	Delibration of Curricular/Co-Curricular Awards	<b>BED</b>
12	Health & Wellness Activity	<b>HR</b>
14-15	Delibration for Academic Honors	<b>BED</b>
16	Posting of Honors	<b>BED</b>
16-25	BED Graduation and Baccalaureate Practices	<b>BED</b>
16-25	Baccalaureate Practices	<b>SHFM</b>
	BED Baccalaureate Mass	
	Recognition Mass (Undergrad- College)	
	College Graduation / Baccalaureate Mass	
17,18,21,22,23	Final Examination	<b>College</b>
19	Deadline for submission of final grades	<b>SSCD</b>
20	Palm Sunday	<b>College</b>
21	Moving -Up Ceremony for Kinder Fourth Grading Convocation	<b>BED</b>
21	Office Meeting	<b>HR</b>
24	Holy Thursday	<b>College</b>
21-25	HOLY WEEK	<b>SHFM</b>
25	Health & Wellnes Activity	<b>HR</b>
	Good Friday	<b>College</b>
26	Black Saturday	<b>College</b>
27	Easter Sunday	<b>College</b>
28	Deadline for submission of grades (Graduating Students & Annual Awardees )	<b>College</b>
29	Deadline for submission of grades (Under Grad)	<b>College</b>
31	Clearance deadline for Probationary Employees	<b>HR</b>

March 22- April 2	Enrollment Period	<b>SSCD</b>
<b>APRIL</b>		
1	Graduation Rites for Elementary Moving –Up Ceremony for Junior High School	<b>BED</b>
1	Flag Ceremony Fr. Coindre Building (c/o GS/LS/IA )	<b>HR</b>
2	Summer class start for Socialized College	<b>SSCD</b>
1-30	Employees medical test results interpretation by the school Doctor at the school clinic	<b>HR</b>
2-30	School interpretation of employees' medical tests	<b>HR</b>
2-5	Classes Start for Socialized and Sunday College	<b>SSCD</b>
3	Commencement Exercises	<b>SSCD</b>
4	Recognition Day	<b>SSCD</b>
4-6	BED Faculty Retreat	<b>SHFM</b>
7	Recognition of Undergraduate Annual Awardees	<b>College</b>
8	Deadline for the submission of PMAS evaluation results	<b>HR</b>
	Health & Wellness Activity	<b>HR</b>
	Higher Education Graduation	<b>College</b>
	Enrollment for freshmen and transferees (Socialized and Sunday College)	<b>College</b>
	Enrollment for old students (Regular College)	<b>College</b>
15	Clearance deadline for regular employees	<b>HR</b>
16-17	Midterm Examination	<b>SSCD</b>
<b>MAY</b>		
8	Frolics / Sunday College Day	<b>SSCD</b>
11-13	STAFF Retreat	<b>SHFM</b>
14-15	Final Examination	<b>SSCD</b>
16	Enrollment for Freshmen and Transferees	<b>College</b>
18-20	College Faculty Retreat	<b>SHFM</b>
19-20	Final Examination for Summer Class	<b>College</b>
23	Deadline for submission of grades	<b>SSCD</b>
	Enrollment for old students (regular college)	<b>College</b>
	Start of classes for SY 2016-2017 (Socialized College)	<b>College</b>
	Start of classes for SY 2016-2017 (Sunday College )	<b>College</b>
25-27	Maintenance Retreat	<b>SHFM</b>